

me

SECRETARIAL TRAVEL ROUTING SLIP
SECRETARY RYAN ZINKE

TRIP LOCATION: Salt Lake City, UT

DATE: 12/04/17

OFFICIAL: X POLITICAL: PERSONAL:

REVIEWED BY / DATE:

TN / 12/14/17 TIM NIGBOROWICZ

Murphy / 12/20/17 TIM MURPHY (General Law) (w/ edits)

Loftin / 1/9/18 KIM BENTON (Ethics)

De / 1/11/18 DEBBIE COUSINS

MEMORANDUM

TO: Authorizing Official

FROM: Office of Scheduling and Advance

SUBJECT: Official Travel for Secretary Ryan Zinke

DATE: December 14, 2017

Trip Overview:

- Date: December 4, 2017
- Location: Utah

Trip Summary:

December 4, 2017

- *Non-commercial flight on Air Force One from Washington, DC (Joint Base Andrews) to Salt Lake City, UT*
- Monument Announcement Briefing with Utah Delegation (Salt Lake City, UT)
- Monument Announcement Pre-Program (Salt Lake City, UT)
- Monument Announcement Remarks by President Donald Trump (Salt Lake City, UT)
- Proclamation Signing Ceremony (Salt Lake City, UT)
- *Non-commercial flight on Air Force One from Salt Lake City, UT to Washington, DC (Joint Base Andrews)*
- Trip concludes

Trip Notes – Lodging and M&IE:

- This trip was less than 12 hours in duration with no overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement.

Trip Notes – Transportation and Miscellaneous:

- On 12/4/17, Secretary Zinke traveled between Washington, DC and Salt Lake City, UT on Air Force One with President Trump. The Department of the Interior Division of General Law advised that flights on Air Force One are outside the scope of OMB Circular A-126. Documentation related to the Department's payment for official event and travel costs is attached.

Attachments:

- Travel voucher
- Travel authorization
- Documentation related to the Department's payment for military aircraft flight on 12/4/17
- Final trip schedule



Document Header Information

Document Voucher Document TV0000MXPW
Type: Name:
Travel TANUM0000VCVM Trip 12-04-17 Salt Lake City, UT
Authorization Name:
Number:
TA Date: 12/14/17 Currency: USD
Organization: DOIDOSSIO Current CREATED
Status:
Purpose: Mission Document Trip Overview: . Date: December 4, 2017 . Location: Utah Trip Summary: December 4, 2017 . Non-
(Operational) Detail: commercial military aircraft flight from Washington, DC (Joint Base Andrews) to Salt Lake City, UT . Monument
Announcement Briefing with Utah Delegation (Salt Lake City, UT) . Monument
Announcement Pre-Program (Salt Lake City, UT) . Monument Announcement Remarks by President
Donald Trump (Salt Lake City, UT) . Proclamation Signing Ceremony (Salt Lake City, UT) . Non-
commercial military aircraft flight from Salt Lake City, UT to Washington, DC (Joint Base Andrews) .
Trip concludes Trip Notes ?" Lodging and M&IE: . This trip was less than 12 hours in duration with no
overnight stay, so Secretary Zinke claimed no lodging expenses and no M&IE reimbursement. Trip
Notes ?" Transportation and Miscellaneous: . On 12/4/17, Secretary Zinke traveled between
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Circular A-126. Documentation related to the Department's payment for travel on Air Force One is
attached.
Type Code: Trip By Trip

Traveler Profile

Name: ZINKE, RYAN KEITH ID: 1001181010
TID: 40210798 Organization: DOIDOSSIO
Title: Duty Station: WASHINGTON DC
Security Cl: Card: CARD HOLDER
Office Address: DOI OS SIO 1849 C ST NW
WASHINGTON, DC 20240 EMAIL: TIMOTHY_NIGBOROWICZ@IOS.DOI.GOV
Office Phone: 2022087551 Cell Phone:
Home Address: , Home Phone: 2022087551
Alternate Address: Alternate Phone:

Document Information

Trip
Number:
1
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A-126. Documentation related to the Department's payment for travel on Air Force One is attached.

Itinerary Locations

From	To	Itinerary Location	Purpose	Per Diem Rates
12/04/17	12/04/17	SALT LAKE CITY, UT	Mission (Operational)	117.00 / 59.00 *

Document Totals

Total Expenses:	14.75
Reimbursable Expenses:	.00
Non-Reimbursable Expenses:	14.75
Advance Applied:	.00
Net to Traveler:	.00
Net to Government:	14.75
Pay to Charge Card:	.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Transxn Fees	14.75	.00
Total Expenses:	14.75	.00

Trip 1 Details**Expenses**

Trip#: 1		Total Non-Per Diem Expenses:	14.75	Total Per Diem Expenses:	.00
Date	Description	Category	Cost	Pay Method	Per Diem
12/14/2017	TDY Voucher Fee	Transxn Fees	14.75	GOVCC-C	.

Per Diem Allowances

Trip#: 1	Total Per Diem Allowances:	.00
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D	Conf%
12/04/2017	117.00/ 59.00	0.00	0.00	0.00	0.00	.	

Account Summary for the Selected Trip

Org: DOI	Label: FY 2018/2019 OS Travel	Acct Code: DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
Expense Category: Transxn Fees	Fiscal Year: 2018	Amount: 14.75	
	Total:		14.75

Payment Detail Information

Organization	Label	Accounting String	Payment Method	Amount
DOI	FY 2018/2019 OS Travel	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	GOVCC-C	14.75

Totals by Label

DOI	FY 2018/2019 OS Travel Total	DS10100000/DX10101//189D0102DM/DLSN00000.000000////	14.75
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Totals by Payment Method

GOVCC-C Total 14.75

Attachments

No Attachments Exists

Receipt Checklist

Date	Description	Cost
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Audits

Audit Name	Result	Reason
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Document History 12/14/2017 Voucher: TV0000MXPW

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	12/14/2017	1:51PMEST	NIGBOROWICZ, TIMOTHY M	
			Net Adjustment:0.00	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

RYAN ZINKE

Document Signatures

Traveler/Preparer Name:

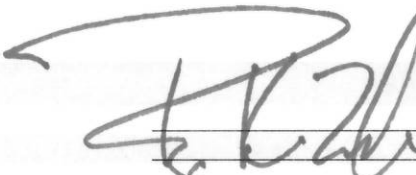
Traveler/Preparer Signature:

Date:

Approver Name:

Approver Signature:

Date:



MIKE ARGO 1/11/18


1/11/2018

BLANKET
TRAVEL AUTHORIZATION

1. No. ZINKE2018
2. 09/29/17
(DATE)

3. Office of the Secretary

(BUREAU OR OFFICE)

4. NAME Ryan Zinke

5. OFFICIAL STATION Washington, DC

6. TITLE U.S. Secretary of the Interior

7. ACCOUNTING OFFICE IBC - Denver

You are authorized to travel as indicated below and to incur necessary expenses in accordance with applicable laws and regulations.

PLACES OF TRAVEL

8. FROM: Washington, DC

9. TO: Such places in the contiguous United States, Alaska, Hawaii, Puerto Rico, and U.S. Territories, as may be necessary, and return, to accomplish Department programs and missions.

10. PURPOSE AND REMARKS:

Official business as may be required.

I certify that the travel herein was reviewed and determined to be essential for accomplishment of Department programs and missions. Payment from non-federal sources for travel-related expenses is authorized under 31 U.S.C. 1353, provided that, prior to acceptance, the conditions for each case comply with 41 CFR 304-1 and part 374 DM 5, and are fully documented and approved via form DI-2000.

11. PER DIEM ALLOWANCE:

Actual lodging and M&IE not to exceed 300%, as authorized in accordance with the Federal Travel Regulations issued by GSA and published in the Federal Register and subject to Departmental approval.

*****Subject to availability of funds.*****

12. PERIOD OF TRAVEL: Beginning on or about 10/01/17

Ending on or about 09/30/18

MODE OF TRAVEL

13. ☒ Common carrier

14. Extra fare

15. ☒ Government-owned conveyance

16. ☒ Privately owned

at a mileage rate of 0.535 cents, subject to:

(a) ☒ Administratively determined to be the advantage of the Government

(b) ☒ A showing of advantage to the Government

(c) ☒ Not to exceed cost by common carrier, including consideration of Per Diem allowance

MISCELLANEOUS

17. Transportation immediate family

19. Shipment household goods and personal effects

18. ☒ Other (specify)

Baggage fees, taxi fares, telephone calls, rental vehicles, fuel, conference rooms, POV transportation, public transportation, tolls, fares, in-flight Wi-Fi, data services, misc. supplies, registration fees, and ATM fees.

ESTIMATED COST

20. Transportation \$

21. Per Diem

22. Other

23. TOTAL \$

24. CHARGED TO:

189D0102DM // DLSN00000.000000 // DS10100000
DX10102

25. (FISCAL OFFICER'S SIGNATURE)

26. (REQUESTER'S SIGNATURE)

27. U.S. Secretary of the Interior

(TITLE)

28. (AUTHORIZING OFFICER'S SIGNATURE)

29. Acting Deputy Chief of Staff to the Secretary

(TITLE)



Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov>

Re: ohio

1 message

Llitas, Margaret <margaret_llitas@ios.doi.gov>
To: "Nigborowicz, Timothy" <timothy_nigborowicz@ios.doi.gov>

Thu, Dec 14, 2017 at 1:03 PM

Total cost of this increased to \$65,000 for additional staging. It was a system increase so no paperwork.

M.
Margaret Llitas
Office of Budget
Office of the Secretary
Department of the Interior
202 208 3996

We appreciate your feedback. Tell us what you think [here](#), and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:

https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a_H5rGqoMfhFWGc8XV2GoP_0LAlf9jJ4/viewform.

On Thu, Dec 14, 2017 at 12:49 PM, Nigborowicz, Timothy <timothy_nigborowicz@ios.doi.gov> wrote:
Thanks again for sending this, Margaret. Can I bother you for another one? The Secretary traveled to Salt Lake City and back on Air Force One on December 1, 2017. When you have a chance, can you please send the Reimbursable Agreement for that trip? Thank you.

Tim

On Mon, Dec 11, 2017 at 1:19 PM, Llitas, Margaret <margaret_llitas@ios.doi.gov> wrote:

M.
Margaret Llitas
Office of Budget
Office of the Secretary
Department of the Interior
202 208 3996

We appreciate your feedback. Tell us what you think [here](#), and respond to our survey. If you have trouble accessing the survey, please paste the following link into your browser:

https://docs.google.com/a/ios.doi.gov/forms/d/12k5bgm01hs7a_H5rGqoMfhFWGc8XV2GoP_0LAlf9jJ4/viewform.

**United States Department of the Interior
Official Travel Schedule of the Secretary**

Utah
December 4, 2017
FINAL



TRIP SUMMARY
THE TRIP OF THE SECRETARY TO
Utah
December 4, 2017

Weather:

Salt Lake City, UT

Monday: High 35°, Low 17°; Cloudy; 40% Chance of A.M. Snow Showers

Time Zone:

Utah

Mountain Standard Time (2 hours behind DC)

Advance (Utah):

Security Advance
Security Advance
Advance

(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)
Rusty Roddy

Cell Phone:

(b) (6)
(b) (6)
(b) (6)

Traveling Staff:

Deputy Secretary
Deputy Chief of Staff
Press Secretary
Tami Heilemann

David Bernhardt
Downey Magallanes
Heather Swift
Photographer

Cell Phone:

(b) (6)
(b) (6)
(b) (6)
(b) (6)

Attire:

Monday:

Business

Monday, December 4, 2017
Washington, DC → Salt Lake City, Utah

6:50-7:10am EST: **Depart Residence en route Joint Base Andrews**
Vehicle Manifest:
 Secretary's Vehicle:
 RKZ
 David Bernhardt
 Downey Magallanes
Drive time: ~20 minutes
Note: David Bernhardt & Downey Magallanes will meet at DOI

7:10-8:10am EST: **Arrive Joint Base Andrews & Hold Prior to Boarding Air Force One**

8:10-8:20am EST: **POTUS Arrives Joint Base Andrews & Proceeds to Air Force One**

**8:20am EST-
10:50am MST:** **Wheels up Washington, DC (KADW) en route Salt Lake City, UT (SLC)**
Flight: Air Force One
Flight time: 4 hours, 30 minutes
Noted Passengers:
 POTUS
 RKZ
 Senator Orrin Hatch
 Senator Mike Lee
Staff: David Bernhardt
 Downey Magallanes
Note: RKZ will participate in press briefing en route Utah on Air Force One

10:50-11:00am MST: **Wheels down Salt Lake City, UT // Proceed to Vehicles**
Location: 776 North Terminal Drive
 Salt Lake City, UT 84122
POTUS Greeters:
 Governor Gary Herbert, Governor of Utah
 Jeanette Herbert, First Lady of Utah
 Rep. Greg Hughes
 Krista Hughes, Wife of Rep. Greg Hughes
 Maj. Gen Jefferson Burton, Adjutant General of the Utah National
 Guard
 Col Ryan Ogan, Wing Commander, Utah Air National Guard 151st Air
 Refueling Wing
Press: Open

11:00-11:20am MST: **Depart Salt Lake City International Airport en route Utah State Capitol**
Location: 350 State Street
 West Steps Governor's Garage
 Salt Lake City, UT 84111
Vehicle Manifest:
 BLM Lead Security Vehicle:
 Secretary's Vehicle:
 RKZ
 (b) (6), (b) (7)(C)
 (b) (6), (b) (7)(C)

David Bernhardt
Downey Magallanes
Rusty Roddy
Drive Time: ~15 minutes without traffic
Note: Motorcade will leave intact. Primary motorcade transporting POTUS & Senator Hatch will proceed to LDS Events. Secondary motorcade transporting RKZ, Governor Herbert, & Senator Lee will proceed to Utah State Capitol
Note: Governor Herbert plans to invite RKZ to ride in Governor's vehicle

11:20-11:40pm MST: Arrive Utah State Capitol & Proceed to Monument Announcement Briefing with Utah Delegation

Location: Utah State Capitol
Senate Majority Caucus Room
Greeted by: Justin Harding, Chief of Staff, Office of Governor Gary Herbert
Participants: RKZ
David Bernhardt
Governor Gary Herbert
Lt. Governor Spencer Cox
Senator Mike Lee
Rep. Rob Bishop
Rep. Chris Stewart
Rep. Mia Love
Rep. John Curtis
Don Peay
Attorney General Sean Reyes
Utah Speaker of the House Greg Hughes
Utah President of the Senate Wayne Niederhauser
Utah State Rep. Mike Noel
Utah State Senator Stewart Adams
Utah State Senator Ralph Okerlund
Utah State Sen David Hinkins
San Juan County Commissioner Rebecca Benally
San Juan County Commissioner Bruce Adams
San Juan County Commissioner Phil Lyman
Garfield County Commissioner Leland Pollock
Garfield County Commissioner Jerry Taylor
Garfield County Commissioner Dave Tebbs
Kane County Commissioner Dirk Clayson
Kane County Commissioner Lamont Smith
Kane County Commissioner Jim Matson
Program: RKZ welcomes and delivers brief remarks
Governor Gary Herbert delivers brief remarks
Q & A led by RKZ
Setup: Roundtable setting
Press: Closed
Staff: Downey Magallanes
Heather Swift
Justin Harding, Chief of Staff, Governor's Office
Greg Hartley, Chief of Staff, Utah House
Mark Thomas, Chief of Staff, Utah Senate
Allyson Bell, Chief of Staff, Senator Mike Lee
Chris Harmer, Chief of Staff, Rep. Chris Stewart
Corey Norman, Chief of Staff, Rep. John Curtis

Ivan DuBois, Chief of Staff, Rep. Mia Love
Devin Wiser, Chief of Staff, Rep. Rob Bishop
Advance: Rusty Roddy

11:40-11:45pm MST: Depart Utah Delegation Briefing en route Monument Announcement Pre-Program
Location: Utah State Capitol
Rotunda
Note: Briefing attendees will be asked to hold briefly while pre-program participants depart for Rotunda

11:45-12:15pm MST: Monument Announcement Pre-Program
Audience: 650 - 700 Attendees
Program: Offstage introduction of Greg Hughes
Greg Hughes, Speaker of the Utah House of Representatives, delivers welcoming remarks & introduces San Juan County Commissioner Rebecca Benally
Rebecca Benally delivers remarks & Introduces Governor Gary Herbert
Governor Gary Herbert delivers remarks & introduces RKZ
RKZ delivers remarks
Press: Open
Staff: David Bernhardt
Downey Magallanes
Heather Swift
Advance: Rusty Roddy
Setup: Podium & Mic; Backdrop is Capitol Rotunda stairs, U.S. & Utah flags
Note: Each of the pre-program participants will stay onstage after their remarks, exiting stage with RKZ upon completion of his remarks
Note: Upon completion of Pre-Program, participants will depart to stage left
Seated buffer area for remarks by Senator Orrin Hatch & POTUS

12:15-12:40pm MST: Hold in Buffer Area for POTUS Arrival
Note: POTUS arrives Utah State Capitol at 12:20 pm & proceeds to Gold Room for photo op

12:40-12:55pm MST: POTUS Delivers Remarks
Location: Utah State Capitol Rotunda
Note: Senator Orrin Hatch is introduced by offstage announcer, delivers remarks first & introduces POTUS

12:55-1:10pm MST: POTUS Concludes Remarks & Participates in Proclamation Signing Ceremony
Participants: POTUS
RKZ
Governor Gary Herbert
Senator Orrin Hatch
Senator Mike Lee
Rep. Rob Bishop
Rep. Chris Stewart
Rep. John Curtis
Rep. Mia Love
Greg Hughes, Speaker of the Utah State House
Wayne Niederhauser, President of Utah State Senate
Ralph Okerlund, Utah State Senator
Stuart Adams, Utah State Senator
Sean Reyes, Utah Attorney General

Rebecca Benally, Navajo Tribal Member & San Juan County Commissioner
David Hinkins, Utah State Senator
Jon Stanard, Utah State Representative
Mike Noel, Utah State Representative
Kevin Stratton, Chair of Utah Commission on Stewardship of Public Lands
Bruce Adams, San Juan County Commissioner
Phil Lyman, San Juan County Commissioner
Approximately 10 Representative from Navajo Nation

Note: POTUS will invite RKZ & other dignitaries to proceed to Proclamation Signing table to stand behind POTUS during signing

Note: Upon completion of Signing Ceremony, RKZ will exit stage right & proceed to motorcade with Security Detail

Note: Upon completion of signing, staff will depart immediately to motorcade

1:10-1:15pm MST: POTUS Concludes Participation in Proclamation Signing & Proceeds to Vehicle
Note: Departure is from the North Underground Plaza Garage

1:15-1:25pm MST: Depart Utah State Capitol en route Salt Lake City International Airport
Location: 776 North Terminal Drive
Salt Lake City, UT 84122

Vehicle Manifest:
Secretary's Vehicle (6th in line in motorcade):
RKZ
(b) (6), (b) (7)(C)
(b) (6), (b) (7)(C)
David Bernhardt
Downey Magallanes
Chairman Rob Bishop

Staff Vehicle:
Heather Swift
Rusty Roddy

Drive Time: ~15 minutes without traffic

1:25-1:35pm MST: Arrive Salt Lake City International Airport // Proceed to Air Force One

1:35pm MST-7:15pm EST: Wheels up Salt Lake City, UT (SLC) en route Washington, DC (KADW)
Flight: Air Force One
Flight time: 3 hours, 40 minutes
Staff: David Bernhardt
Downey Magallanes

Note: Representatives Rob Bishop, John Curtis, Mia Love, & Chris Stewart Will join on flight back to Washington, DC

7:15-7:25pm EST: Wheels down Joint Base Andrews // Proceed to Vehicles

7:25-7:45pm EST: Depart Joint Base Andrews en route Residence